

**Minutes of the Rural Technical Coordinating Committee (RTCC) Meeting  
January 27, 2016  
11:00 a.m.**

**Call to Order**

The January 27, 2016 RTCC meeting held at the College of the Albemarle – Foreman Center Room FC121, in Elizabeth City, NC was opened and called to order by RTCC Chairman Rhett White at 11:05 a.m.

**Roll Call**

It was determined a quorum was present with the following TCC members in attendance: Chairman Rhett White, Town of Columbia; Dan Scanlon, Currituck County; Michael Renshaw, Camden County; Kevin Howard, Chowan County; Shelley Cox, Pasquotank County, Bill Rich, Hyde County; Brandon Shoaf, Town of Hertford; Greg Loy, Town of Kill Devil Hills; J.D. Melton, Town of Creswell; Natalie Rountree, Gates County; Frank Heath, Perquimans County; Kaitlyn Alcock, City of Elizabeth City; Joe Heard, Town of Duck; Andy Stewart, Town of Kitty Hawk; Andy Garman, Town of Nags Head; Beshad Norowzi, NCDOT-TPB; Gretchen Byrum, NCDOT Division 1.

**Agenda Approval**

Chairman White called for a motion to accept the agenda as presented. A motion to accept the agenda was made by Natalie Rountree, seconded by Brandon Shoaf, and unanimously carried.

**Approval of October 21, 2015 TCC Minutes**

Chairman White called for a motion to accept the minutes. A motion to adopt the minutes was made by Frank Heath, seconded by J.D. Melton, and unanimously carried.

**Pasquotank CTP endorsement**

Chairman Rhett White called for a motion to approve the resolution endorsing the Pasquotank County Comprehensive Transportation Plan. Brandon Shoaf made a motion to approve the resolution endorsing the Pasquotank County Comprehensive Transportation Plan. His motion was seconded by Bill Rich and with no further discussion, the motion carried unanimously.

**Perquimans CTP endorsement**

Chairman Rhett White called for a motion to approve the resolution endorsing the Perquimans County Comprehensive Transportation Plan. Frank Heath made a motion to approve the resolution endorsing the Perquimans County Comprehensive Transportation Plan. His motion was seconded by Michael Renshaw and with no further discussion, the motion carried unanimously.

## **Methodology final approval**

Chairman Rhett White called for a motion for final approval of methodology with the following changes: change page 2 public hearing to “public meeting” – 3<sup>rd</sup> paragraph, delete under Project ranking public comment information. Andy Stewart made a motion to approve the methodology with changes. His motion was seconded by Donna Creef and with no further discussion, the motion carried unanimously.

## **ARPO 2016 Legislative agenda**

Chairman White called for a motion to add the following initiative to the 2016 ARPO legislative agenda: Support the establishment/rotation to include the NCDOT Division 1 Counties on the SPOT Group Membership through the NCDOT Planning and RPO Representatives. Bill Rich made a motion to add the statement into the 2016 ARPO legislative agenda. His motion was seconded by Donna Creef and with no further discussion, the motion carried unanimously. It was requested Staff forward the language added to the 2016 ARPO legislative agenda to Board members for their review.

## **FY 16-17 Planning Work Program (PWP)**

Chairman White called for a motion to approve the FY 16-17 Planning Work Program. The following corrections were requested: revise the 4<sup>th</sup> line of the data collection heading to local jurisdictions and the second municipalities on the same line to local governments. Under the Transportation Planning heading the second line, FY 16-16, should read FY 16-17. Frank Heath made a motion to approve the adoption of the FY 16-17 Planning Work Program. His motion was seconded by Donna Creef and with no further discussion, the motion carried unanimously.

## **Public Comments**

J.D. Melton from the Town of Creswell commented that the 32 extension is coming along nicely and will be a wonderful addition to the 32/94 corridor.

## **Adjournment**

With no further business to discuss, Chairman White asked for a motion to adjourn the meeting. Brandon Shoaf made a motion to adjourn the meeting. His motion was seconded by Michael Renshaw. The meeting was adjourned at 11:49 am.

## **Lunch and Presentations**

### **NCDOT update – Discussions/presentations**

The NCDOT update was presented by Gretchen Byrum

### **Ferry update**

The Ferry Division provided their update under the TAC Boards “Old Business”

### **NCDOT Transportation Planning Branch (TPB) update**

Beshad Norowzi, NCDOT-TPB provided an update on the Comprehensive Transportation Plan work in the region. He said the Chowan County CTP is being finalized and approved by the Transportation Planning Branch, and now with the endorsement of the Pasquotank County and Perquimans County CTPs, there is just one outstanding CTP within NCDOT Division 1 which is the Martin County CTP.

### **ARPO Director Update**

Cathy Davison, Executive Director reported that Angela Welsh continues to work on the development of the Regional Bicycle Website.

## **Minutes of the Rural Technical Advisory Committee (RTAC) Meeting January 27, 2016 1:00 p.m.**

### **Call to Order**

The January 27, 2016 TAC meeting held at the College of the Albemarle, Foreman Center Room FC121 in Elizabeth City, NC was opened and called to order by RTAC Chairman Lloyd Griffin at 1:00 p.m.

### **Roll Call**

It was determined a quorum was present with the following RTAC voting members in attendance: Michael McLain, Camden County; Wally Overman, Dare County; Jeff Smith, Chowan County; Ed Muzzulin, Perquimans County; Vance Aydlett, Currituck County; Benjamin Simmons, III, Hyde County; Lloyd Griffin, III, Pasquotank County; Bill Sexton, Washington County; and Malcolm Fearing, BOT appointee.

Alternate members in attendance: Tom White, Camden County. Non-voting members in attendance Archie Aples, Town of Hertford, John Ratzenberger, Town of Nags Head; and Gary Perry; Town of Kitty Hawk.

### **Agenda Approval**

Chairman Griffin called for a motion to accept the agenda as presented. Jeff Smith made a motion to accept the agenda. His motion was seconded by Ed Muzzulin and with no further discussion, the motion carried unanimously.

### **Approval of October 21, 2015 TAC Minutes**

Chairman Griffin called for a motion to accept the minutes as presented. A motion to adopt the minutes as presented was made by Jeff Smith. His motion was seconded by Ed Muzzulin and with no further discussion, the motion carried unanimously.

### **Pasquotank CTP and Perquimans CTP endorsement**

Chairman Griffin called for a motion to approve the endorsement resolution for the Pasquotank CTP and the endorsement resolution for the Perquimans CTP. Bill Sexton made a motion to approve the endorsement resolution for Pasquotank CTP as well as the endorsement resolution for the Perquimans CTP. His motion was seconded by Ed Muzzullin and with no further discussion, the motion carried unanimously.

### **Methodology final approval**

Chairman Griffin called for a motion to approve the P4.0 Methodology. Vance Aydlett made a motion to approve the Methodology with recommended changes by the RTCC. His motion was seconded by Jeff Smith and with no further discussion, the motion carried unanimously.

### **ARPO 2016 legislative agenda**

Chairman Griffin called for a motion to approve the ARPO 2016 legislative agenda. Vance Aydlett made a motion to approve the ARPO 2016 legislative agenda with the RTCC recommended addition. His motion was seconded by Wally Overman and with no further discussion, the motion carried unanimously.

### **FY 2016-2017 Planning Work Program**

Chairman Griffin called for a motion to approve the 2016-2017 Planning Work Program. Wally Overman made a motion to approve the 2016-2017 Planning Work Program with changes recommended by the RTCC. His motion was seconded by Mike McLain and with no further discussion, the motion carried unanimously.

## **Public Comments**

Chairman Griffin opened the floor for public comments. Steve Keen from the Governor's office made brief comments regarding the NCCConnect Bond Initiative.

## **Old Business - Ferry tolling**

Chairman Griffin requested comments from the Ferry Division regarding the ferry tolling issue. Ed Goodwin provided an update on the passenger ferry study being completed. He stated the next meeting of the committee will be on February 10<sup>th</sup> and it is anticipated that the study will be released for public review after that time. After Chairman Griffin polled member counties as to whether they adopted a resolution asking the ARPO TAC to delay a vote on ferry tolling, a motion was made by Benjamin Simmons, III from Hyde County and seconded by Vance Aydlette from Currituck County to address the ferry tolling issue after the 2016 General Assembly's Short Session. The motion passed unanimously.

## **Adjournment**

There being no further business to conduct, Chairman Griffin declared the meeting adjourned at 1:20 p.m.

Respectfully submitted,

Allison Gideonse-Morgan, Albemarle Commission Program Coordinator for  
Angela Welsh, Secretary/ ARPO Director