

**Minutes of the Rural Technical Coordinating Committee (RTCC) Meeting**  
**July 26, 2017**  
**11:00 a.m.**

**Call to Order**

The July 26, 2017 RTCC meeting was held at the Dare County Administration building, in Manteo, NC and was opened and called to order by RTCC Chairman Rhett White at 11:10 a.m.

**Roll Call**

It was determined a quorum was present with the following TCC members in attendance: Chairman Rhett White, Town of Columbia; Dan Porter Camden County; Kevin Howard, Chowan County; Dan Scanlon, Currituck County; Donna Creef, Dare County; Natalie Rountree, Gates County; Frank Heath, Perquimans County; Joe Heard, Town of Duck; Melissa Dickerson, Town of Manteo; David Clegg, Tyrrell county; Andy Stewart, Town of Kitty Hawk; Kaitlen Alcock, City of Elizabeth City; Shelley Cox, Pasquotank County; Wes Haskett, Town of Southern Shores; Gretchen Byrum, NCDOT Division 1; and Mark Eatman, NCDOT-TPB

**Agenda Approval**

Chairman White called for a motion to approve the agenda. A motion to approve was made by David Clegg and seconded by Frank Heath, and unanimously carried.

**Approval of April 26, 2017 RTCC Minutes**

Chairman White called for a motion to accept the minutes as presented. A motion to approve the minutes was made by Wes Haskett; his motion was seconded by Donna Creef, and unanimously carried.

**P 5.0 Methodology final approval**

The ARPO Director explained the RTCC board gave tentative approval to the P 5.0 Methodology in April and a required 30 day public comment period was held in May. She went on to explain there were no comments submitted from the public and if the Board had no changes, the item just needed a vote for final approval. A motion to approve the P 5.0 Methodology was made by Dan Porter; his motion was seconded by Shelley Cox, and unanimously carried.

**P 5.o project list final approval**

The ARPO Director stated two workshops were held, in June, to review the project list with member counties and municipalities. During the workshops, two highway projects were added, three bicycle and pedestrian projects were revised and one bicycle and pedestrian project was added to the list. She went on to say, a required 30 day public comment period was also held in May and there were no comments submitted from the public. The Town of Kill Devil Hills asked their project, B150669, be deleted from the list as the project was already out to bid locally. Gretchen Byrum explained project H09014 was reworded to state it was a mobility project. After discussion, a motion was made by Natalie Rountree to approve the P 5.0 project list as presented; her motion was seconded by Andy Stewart, and unanimously carried.

### **Passenger ferry tolling resolution**

Sterling Baker from the NCDOT discussed this item. He stated the resolution only sets the rates for the passenger ferry only. Kris Noble, from Hyde County, was in attendance and stated Hyde county supports the resolution as presented. A motion to approve the ferry tolling resolution was made by David Clegg; his motion was seconded by Natalie Rountree, and unanimously carried.

### **Public Comments**

Chairman White opened the floor for public comments and there being no public comments closed the floor.

### **Adjournment**

With no further business to discuss, Chairman White adjourned the meeting at 11:38 am.

## **Lunch and Presentations**

**NCDOT Update – Discussion/Presentation-** Gretchen Byrum updated the Boards on the Division 1 and Division 4 scoring criteria meeting. She also provided an update on current NCDOT projects in the ARPO region

**TPB Update** the new ARPO TPB coordinator, Mark Eatman, introduced himself to the Boards.

## **Minutes of the Rural Technical Coordinating Committee (RTAC) Meeting July 26, 2017 1:00 pm**

### **Call to Order**

The July 26, 2017 RTAC meeting was held at the Dare County Administrative Building, in Manteo, NC and was opened and called to order by appointed RTAC Chairman Jeff Smith at 12:15 pm.

### **Roll Call**

It was determined a quorum was present with the following RTAC members in attendance: Chairman Lloyd Griffin, Pasquotank County (via phone); Jeff Smith, Chowan County; Paul Beaumont, Currituck County; Tom White, Camden County; Jack Shea, Dare County; and Allen Moran, BOT appointee

RTAC Non-Voting members in attendance: John Ratzenberger, Town of Nags Head, Lynne McClean, Town of Kitty Hawk

### **Agenda Approval**

Chairman Smith called for a motion to approve the agenda. A motion to approve the agenda was made by Jack Shea and seconded by Tom White, and unanimously carried.

### **Approval of April 26, 2017 RTAC Minutes**

Chairman Smith called for a motion to accept the minutes as presented. A motion to approve the minutes as presented was made by Paul Beaumont; his motion was seconded by Jack Shea, and unanimously carried.

#### **P 5.0 Methodology final approval**

RTCC Chairman, Rhett White, provided an update to the RTAC regarding the RTCC recommendation on this item. A motion to approve the P 5.0 Methodology was made by Tom White; his motion was seconded by Jack Shea, and unanimously carried.

#### **P 5.0 project list final approval**

RTCC Chairman, Rhett White, provided an update to the RTAC regarding the RTCC recommendation on the project list. A motion to approve the P 5.0 project list was made by Jack Shea; his motion was seconded by Tom White, and unanimously carried.

#### **Passenger ferry tolling resolution**

Sterling Baker from the NCDOT discussed this item and answered questions from RTAC members. A motion to approve the ferry tolling resolution was made by Tom White; his motion was seconded by Paul Beaumont, and unanimously carried.

#### **Public Comments**

Mr. Smith opened the floor for public comments and there being none, closed the floor.

#### **Adjournment**

With no further business to discuss, Chairman Smith adjourned the meeting at 12:30 pm.

#### **Transportation Secretary Trogdon**

Transportation Secretary Trogdon introduced himself to the Boards. He provided an update on the NCDOT's priorities. He stated their first goal was to accelerate projects, their second goal was motor vehicles safety improvements and protecting citizens, and their third goal was to improve mobility in congested areas. He went on to say they were also looking at economic impact of projects as well as freight movement, maintenance issues such as vegetation, mowing and ditch maintenance and preparing for future technologies.

Respectfully Submitted,

Angela Welsh, Secretary  
ARPO Director