

**Minutes of the
Albemarle Commission Board of Delegates
Special June 28th, 2018
5:00 PM**

I. Opening

Chairwoman Marion Gilbert called the meeting to order at 5:00 p.m.

II. Pledge of Allegiance

Chairwoman Marion Gilbert led the Board in the Pledge of Allegiance.

III. Invocation

Chairwoman Marion Gilbert led the Board in the Invocation.

IV. Determination of Quorum

The presence of a quorum was determined by Clerk and Program Administrative Coordinator Laura Rollinson with seven (7) Members present.

<u>Name</u>	<u>County</u>
Sandra Duckwall	Camden
Clayton Riggs	Camden
Marion Gilbert	Currituck
Rob Ross	Dare
Lloyd Griffin	Pasquotank
Leroy Spivey	Tyrrell
Tracey Johnson	Washington

Absent Members:

Garry Meiggs(alternate)	Camden
John Mitchener	Chowan
William Smith	Chowan
Elizabeth White	Dare
Linda Hofler	Gates
Earl Pugh	Hyde
Fondella Leigh	Perquimans

Partners, guests, and staff present:

Cathy Davison, David Whitmer, Laura Alvarico, Angela Welsh, Carolyn LaDow, and Laura Rollinson, Golden Leaf Scholars Intern Deja Gainey and Daily Advance contributing author Holly Audette and her spouse Michael Audette, and Dawn Giordano were present.

V. Consideration of Approving the Revised Resolution 2018-2019 Budget Ordinance.
(VOTE):

Chairwoman Marion Gilbert opened the floor to Albemarle Commission Executive Director Cathy Davison. Executive Director Davison presented the Revised 2018-2019 Budget Ordinance to the Board. (See Below)

The Albemarle Commission Board of Delegates
 2018-2019 BUDGET ORDINANCE
 RESOLUTION

WHEREAS, The State of North Carolina requires that Regional Councils of Government comply with NCGS Chapter 159 cited as The Local Government Finance Act; and

WHEREAS, The Local Government Finance Act prescribes a uniform system of budget adoption and administration and fiscal control; and

WHEREAS, NCGS Ch. 159-8 (a) further prescribes that Regional Council of Governments shall operate under an annual balanced budget; and

WHEREAS, NCGS Ch. 159-8 through 159-17 prescribes the procedures and requirements for the adoption, execution, and administration of an annual budget ordinance,

NOW THEREFORE; BE IT RESOLVED, by the Board of Delegates of the Albemarle Commission, the following expenditures and revenues are herewith budgeted in the programs as presented below

PROGRAMS	FY 2018-2019 Expenditures & Revenues¹
INDIRECT FUND	\$ 428,892
GENERAL TRANSFER FUND	\$ 127,924
SPECIAL GRANTS (CWMTF)	\$ 33,725
ECONOMIC DEVELOPMENT	\$ 112,125
ALBEMARLE RPO	\$ 144,531
AREA AGENCY ON AGING & SENIOR NUTRITION PROGRAM	\$2,637,041
NORTHEASTERN WORKFORCE DEVELOPMENT BOARD	\$2,887,980
REVOLVING LOAN PROGRAM	\$ 31,500
TOTAL BUDGET	\$6,403,718

Board member Lloyd Griffin asked if county dues were being raised. Executive Director Cathy Davison advised the Board the dues were not being raised. Board member Clayton Riggs asked if the one percent (1%) was the population increase. Executive Director Cathy Davison advised him it was. Board Member Lloyd Griffin stated there is a mathematical error on the ordinance. The formula did not carry through and the correct number for the total budget should be

\$6,403,718. After recalculating the numbers, Executive Director Cathy Davison agreed it was in fact an Excel Formula error and the total should in fact read as \$6,403,718. Chairwoman Marion Gilbert requested a roll call vote be taken on the revised 2018-2019 Albemarle Commission Fiscal Year Budget Ordinance Resolution. With all seven (7) present Board Members voting to approve the 2018-2019 Budget Ordinance with the correction to the total budget being made to reflect \$6,403,718, Board member Lloyd Griffin made a motion to approve the Albemarle Commission Fiscal Year 2018-2019 Budget Ordinance Resolution as amended. His motion was seconded by Board Member Tracey Johnson, and with no further discussion, the motion was carried unanimously, with the following results.

<u>Name</u>	<u>Vote</u>
Clayton Riggs	Yes
Sandra Duckwall	Yes
Marion Gilbert	Yes
Rob Ross	Yes
Lloyd Griffin	Yes
Leroy Spivey	Yes
Tracey Johnson	Yes

XI. Chairwoman Comments

Chairwoman Marion Gilbert advised the Board the Albemarle Commissions next meeting would be held on July 19th, 2018. She advised the Board there would be Personnel matters discussed and that the legal counsel would be present. Board Member Clayton Riggs stated a policy addressing allowing Board members to call in needs to be discussed.

XIII. Adjourn:

Chairwoman Marion Gilbert requested a motion to adjourn. Board Member Lloyd made a motion to adjourn, his motion was seconded by Board Member Tracey Johnson. The Albemarle Commission Special Meeting adjourned at 5:20 pm.

Marion Gilbert

Chairwoman Marion Gilbert

Attested by:

Laura M Rollinson
Clerk to the Board, Laura M Rollinson

8/2/18

Date

8/2/18

Date