

**Minutes of the Rural Technical Coordinating Committee (RTCC) Meeting**  
**February 21<sup>st</sup>, 2018**  
**10:00 a.m.**

**Call to Order**

The February 21<sup>st</sup>, 2018 RTCC meeting was held at the Albemarle Commission Building, in Hertford, North Carolina. The meeting was opened and called to order by RTCC Chairman Rhett White at 10:10 a.m.

**Roll Call**

It was determined a quorum was not present with the following RTCC members in attendance: Kaitlen Alcock, City of Elizabeth City, Brooks Braswell, NCDOT-1, Donna Creef, Dare County, Phil Geary, NCDOT, Frank Heath, Perquimans County, Wes Haskett, Town of Southern Shores, Kevin Howard, Chowan County, Curtis Potter, Washington County, Dan Scanlon, Currituck County and Chairman Rhett White, Town of Columbia.

**Agenda**

Chairman White stated no motions could be made to approve the agenda due to the lack of quorum. Chairman White thanked NCDOT for their outstanding work during the above average snow falls the region had recently received.

**Breakfast and Presentations**

**NCDOT Update – Discussion/Presentation**

TPB Update  
Ferry Division Update  
ARPO Update

**Minutes of the Rural Technical Coordinating Committee (RTAC) Meeting**  
**February 21<sup>st</sup>, 2018**  
**11:00 am**

**Call to Order**

The February 21<sup>st</sup>, 2018 RTAC meeting was held at the Albemarle Commission Building, in Hertford, North Carolina. The meeting was opened and called to order by RTAC Vice-Chairman Leroy Spivey at 11:45 a.m.

**Roll Call**

It was determined a quorum was present with the following RTAC members in attendance:

Paul Beaumont, Currituck County, Linda Hofler, Gates County, Edward Muzzulin, Perquimans County, Bill Sexton, Washington County, Jack Shea, Dare County, Jeff Smith, Chowan County, Vice-Chair Leroy Spivey, Tyrell County and Tom White, Camden County.

RTAC Non-Voting members in attendance: Tom Bennett, Town of Southern Shores and James Cahoon, Town of Columbia.

RTAC Alternate Voting members in attendance: Wally Overman, Dare County and Patty Kersey, Chowan County

### **Agenda Approval**

Vice-Chairman Spivey called for a motion to approve the agenda. A motion to approve the agenda was made by Bill Sexton and seconded by Edward Muzzulin and unanimously carried.

### **Approval of October 25<sup>th</sup>, 2017 RTCC Minutes**

Vice-Chairman Spivey called for a motion to accept the minutes as presented. A motion to approve the minutes was made by Jeff Smith. His motion was seconded by Jack Shea and unanimously carried.

### **Planning Work Program**

The ARPO Director shared information regarding the Planning Working Program (PWP). The ARPO Director explained the PWP was a contract with the Department of Transportation that included the work the ARPO would complete for the following fiscal year. The ARPO Director explained two of the major projects the ARPO would be involved in. The major projects were the Eastern North Carolina Freight Mobility Plan and the second was to continue working on the Bicycle website. Dan Scanlon recommend Virginia be involved in the Freight plan as their priorities might not be in a line with the priorities of North Carolina. The ARPO Director stated all the funds for the projects did not require additional funding by the ARPO member counties. A motion was made by Jack Shea to approve the Planning Work Program; his motion was seconded by Tom White and unanimously carried.

### **Local Input Methodology**

The ARPO Director explained to the committee they had approved the the local input methodology before them in July of 2017. She went on to say, the changes to the methodology were not changes regarding how the ARPO scored projects but were housekeeping changes required by the SPOT office of all RPO's and MPO's. The changes in the Methodology pertained to formatting the document, adding more information as to where the public can find Prioritization 5.0 information on the ARPO website, and ensuring the dates listed in our Methodology were correct and the changes to the ARPO Methodology did not involve the actual criteria we use to score our projects. A motion was made by Jack Shea to approve the local input methodology; his motion was seconded by Jeff Smith, and unanimously carried.

### **Ferry Naming Resolution**

The ARPO Director presented a proposed resolution in support of renaming the North Carolina Ferry MV Baum the Rodanthe. The resolution was requested by the Ferry Division. A motion was made by Tom White to support the resolution; his motion was seconded by Jack Shae and unanimously carried.

**PED Ferry Report**

The ARPO Director state the Joint Legislative Program Evaluation Oversight Committee's 2015–17 Work Plan directed the Program Evaluation Division to review the ferry system with a focus on operations, savings, and fee structure optimization. The report was released in October but the ARPO was not made aware of it until about three weeks prior to the RTAC meeting. The report proposes reducing ferry runs on some routes and increasing ferry tolls on tolled routes. The ARPO Director went on to state Hyde County has discussed the report and passed a resolution opposing any decrease in ferry runs as well as an increase on fares for tolled routes. After discussion with members of the ferry Division, RTAC members decided the issue should be tabled until the ARPO Director could work with the Ferry Division to ensure the resolution focuses on the Ferry Divisions concerns once they are released to the public. A motion was made by Jack Shea to table the resolution; his motion was seconded by Tom White and unanimously carried.

**Public Comments**

There were no public comments. Vice-Chairman Spivey thanked the Department of Transportation for their hard work during the recent snow storms throughout the region. The next RTAC Board meeting will be held April 25<sup>th</sup>, 2018 beginning at 10:00 a.m. at Albemarle Commission in Hertford, North Carolina.

**Adjournment**

With no further business to discuss, Vice-Chairman Leroy Spivey asked for a motion to adjourn. A motion to adjourn was made by Edward Muzzulin; his motion was seconded by Bill Sexton and unanimously carried. The meeting adjourned at 12:05 p.m.

Respectfully Submitted,

Laura M Rollinson  
Albemarle Commission  
Program Administrative Coordinator

For  
Angela Welsh, Secretary  
ARPO Director