



## FY 16-17 Planning Work Program (PWP)

### Summary

The Planning Work program (PWP) is a funding contract between the Albemarle Rural Planning Organization (ARPO) and the North Carolina Department of Transportation (NCDOT). The Plan lists planning priorities anticipated by the ARPO during the next Fiscal year and outlines expenses needs for certain work tasks. The PWP is reviewed, and approved by the ARPO Technical Coordinating Committee (TCC), Technical Advisory Committee (TAC), and the NCDOT Transportation Planning Branch. Revisions to the PWP are allowed if the ARPO needs to make significant changes to the overall budget or a specific work task, however, no additional dues will be requested from County members. An approved PWP is required for the Lead Planning Agency, the Albemarle Commission, to be reimbursed for work task expenses incurred by the ARPO.

### Data Collection and Assessment

During FY 16-17, the ARPO will continue implementing of the action steps in the Albemarle Regional Bicycle Plan such as; establishing the Albemarle Bicycle and Pedestrian Committee (BPAC) which will meet twice per year, set up a regional Walk Bike website by partnering with the NCDOT Bicycle and Pedestrian Division, develop a bicycle count program, help to establish Safe Routes to School Programs in local jurisdictions, help local governments apply for the "Bicycle Friendly Community" designation by the League of American Bicyclists. The ARPO will also continue to collect ADT maps as well as attend required transit workshops and/or meetings.

### Transportation Planning

The ARPO will also continue Comprehensive Transportation Plan (CTP) work for counties in the ARPO region in FY 16-17 if they aren't completed in FY 16-17. The final CTP documentation and closeout will take place for the Chowan, Pasquotank and Perquimans Counties.

### Prioritization and Program Development

In FY 16-17 transportation project prioritization will take place. With changes made to the SPOT 4.0 criteria, the ARPO hopes to be in a better position to compete for funds at the "state" and "regional" categories which would allow us to fund more transportation related projects.

### Project Development

In FY 16-17 the ARPO Director will continue to participate in the merger process as a member of the merger team. Merger is a process to streamline the project development and permitting processes. Stakeholders include the NCDOT, USACE, NCDENR (DWQ, DCM), and FHWA. The Merger process provides a forum for appropriate agency representatives to discuss and reach consensus on ways to facilitate meeting the regulatory requirements of Section 404 of the Clean Water Act during the NEPA/SEPA decision-making phase of transportation projects.

## General Transportation Planning

The ARPO Director will also attend all NCARPO quarterly meetings in FY 16-17 as it is a requirement of funding. The ARPO Director will also continue to attend all CTG Section 9 meetings, Albemarle Commission meetings, Southern Albemarle Association meetings as well as other transportation related meetings throughout the region.

## Administration of Transportation Planning and Policies

As a requirement of funding, the ARPO Director will prepare the PWP for FY 17-18 and the 5 year planning calendar for FY 17-18, prepare quarterly invoice and progress reports for FY 16-17, coordinate TAC Ethics requirements, update the ARPO Public Involvement Plan (PIP), update the ARPO Facebook page and web page on a regular basis, draft and distribute ARPO quarterly newsletters, draft a "Citizens Guide to Transportation Planning" and continue to respond to member requests.

