**Minutes of the Rural Technical Coordinating Committee (RTCC) Meeting**

**June 18, 2014**

**11:00 a.m.**

**RTCC**

The June 18, 2014 RTCC meeting held at the Albemarle Commission in Perquimans County was opened and called to order by RTCC Chairman Rhett White at 11:00 a.m.

**Roll Call**

It was determined a quorum was present with the following RTCC members in attendance: Chairman Rhett White, Town of Columbia; Donna Creef, Dare County; Greg Loy, Town of Kill Devil Hills; Wes Haskett, Town of Southern Shores; Frank Heath, Perquimans County; Jerry Rhodes, Washington County; Kevin Howard, Chowan County; John Stockton Town of Kitty Hawk; Dan Porter, Camden County; Dan Scanlon, Currituck County; Bill Rich, Hyde County; Kermit Skinner, Town of Manteo; Andy Garman, Town of Duck.

DOT representatives present: Gretchen Byrum, Jerry Jennings, Anthony Roper, Malcolm Fearing, Sterling Baker.

Guests present were: Donna Godfrey, Perquimans County Planner; Mary Helen Goodloe-Murphy, OBNSB; Tom Murphy, Dare County; Vance Aydlett, Currituck County Commissioner; Michael Renshaw, Camden County Manager.

**Conflict of Interest Statement**

Chairman White read a conflict of interest statement. The committee was polled and no conflicts of interest were noted.

**Agenda Approval**

Chairman White called for a motion to accept the agenda as presented. A motion to accept was made by Greg Loy, seconded by Bill Rich, and unanimously carried.

 **Approval of March 10, 2014 RTCC Minutes**

Minutes of the March 10, 2014 TTC meeting were reviewed and Chairman White entertained a motion for adoption. Motion to adopt the minutes as presented was made by Dan Porter, seconded by Wes Haskett, and unanimously carried.

**Point Assignment Criteria & Methodology**

Ms. Welsh reported that after tentative approval for criteria was given by the TCC at the March 10, 2014 meeting, a 30 day public comment period, as required by the state, was held. There were no public comments submitted during that time. Jerry Rhodes made a motion to give final approval for the Point Assignment Criteria and Methodology as presented at the March 10, 2014 TCC meeting. His motion was seconded by Dan Porter and unanimously carried.

**Project Point Assignment**

Angela Welsh presented spreadsheets that showed all of the projects. Each County stated which projects they wanted to designate their 100 “geographic equity” points to. The following table notes the tentative project selection of each county:

|  |  |  |
| --- | --- | --- |
| COUNTY | DIVISION LEVEL HIGHWAYS | REGIONAL HIGHWAYS |
| CAMDEN | H090139 | H090139 |
| CHOWAN | H141869 | H141869 |
| CURRITUCK | H129515 | H129515 |
| DARE | H129043 | H090230 |
| GATES | NOT IN ATTENDANCE | NOT IN ATTENDANCE |
| HYDE | F130008 | NA |
| PASQUOTANK | A130006 | H141880  |
| PERQUIMANS | H141222 | H141929 |
| TYRRELL | B141346 | NA |
| WASHINGTON | A1300042 | NA |

It is noted that Currituck County chose Division and Regional projects under duress.

It is noted that Camden County chose Regional project under duress.

At the request of the committee Ms. Welsh will send a summary of the final point project assignment to the members prior to the August meeting. A tentative approval was given upon motion by Greg Loy to approve the final point assignments as presented. His motion was seconded by Bill Rich and carried unanimously.

**Strategic Transportation Corridor (STC) Resolution**

NCDOT is currently in the process of identifying critical multi-modal transportation corridors throughout the state. The corridors will support the implementation of the STI and current project scoring. Strategic Transportation Corridors will replace Strategic Highway Corridors adopted by the NC Board of Transportation in 2004. Ms. Welsh reported that there are concerns as to why critical highway networks in North East North Carolina, which were included in the 2004 Strategic Highway Corridors, were not included in the Strategic Transportation Corridors. Highway networks not included were; US 158, the mid-Currituck Bridge and US 168.

Dan Porter moved to approve a resolution to request adding US 158, the mid-Currituck Bridge and US 168 to the Strategic Transportation Corridors. His motion was seconded by Greg Loy. Following discussion Dan Scanlon made a substitute motion to approve a resolution to request that the Strategic Highway Corridors map adopted by the NC Board of Transportation in 2004 replace the Strategic Transportation Corridors map. His motion was seconded by Jerry Rhodes and carried unanimously.

At the request of the committee Ms. Welsh will draft a resolution.

**Bylaws Approval**

The Transportation Planning Branch has requested ARPO Boards adopt Bylaws by June 30, 2014. Draft Bylaws were included in the March 10, 2014 ARPO meeting packet for committee review. A motion to approve the ARPO Bylaws as presented was made by Dan Scanlon, seconded by Frank Heath and unanimously carried.

**SPOT 4.0**

Due to time constraint it was determined that this item would be moved to the August meeting agenda.

**Dare County resolution**

Donna Creef reported that in April 2014 the First Flight High School Civics class presented their class project to the Dare County Board of Commissioners. The project identified certain safety improvements on Highway 345. Due to the nature of the project the Board of Commissioners adopted a resolution asking that those highway safety improvements on Highway 345 be included in the Dare County Comprehensive Transportation Plan (CTP).

**Public Comment**

Chairman White opened the floor for public comments and there being no comments closed the floor.

With no further business to discuss, Chairman White adjourned the meeting at 12:20.

**Presentations**

**Division 1 Report**

Jerry Jennings, Division 1 Engineer, gave a brief overview of the Division 1 Point Assignment Criteria and Methodology.

**Ferry Update**

Jed Dixon reported that while extensive dredging continues by the Army Corp of Engineers the Hatteras-Ocracoke ferry route is still not to the point to be safely run.

Traffic demands are being met by the following:

* Added five departures on each side
* Moved two over-class boats to Hatteras

Construction is set to begin on a 7 foot pipeline dredge. The NC General Assembly appropriated one-time funds of $8 million for this project.

**Board of Transportation**

Malcom Fearing, Board of Transportation, spoke about the challenges of the NCDOT Divisions with the distribution of SPOT 4.0 funds.

**RTAC Meeting –June 18, 2014**

**1:00 p.m.**

**Call to Order**

The June 18, 2014 RTAC meeting held at the Albemarle Commission in Perquimans County was opened and called to order by RTAC Chairman Lloyd Griffin at 1:00 p.m.

**Roll Call**

It was determined a quorum was present with the following RTAC members in attendance: Chairman Lloyd Griffin, Pasquotank County; Jeff Smith, Chowan County; Currituck County; Larry Lawhon, Town of Southern Shores; John Ratzeberger, Town of Nags Head; Leroy Spivey, Tyrrell County; Jack Shea, Dare County; Benjamin Simmons, Hyde County; J. D. Melton, Town of Creswell; Edward Muzzulin, Perquimans County; Michael McLain, Camden County; Brandi Rheubottom, Town of Kill Devil Hills; Carlton Davenport, Town of Hertford.

**Conflict of Interest Statement**

Chairman Griffin read a conflict of interest statement. The committee was polled and no conflicts of interest were noted.

**Approval/Adoption of Minutes of March 10, 2014 Meeting**

A motion to approve the March 10, 2014RTAC minutes was made by Jack Shea, seconded by Michael McLain and unanimously carried.

**TCC Meeting Report**

RTCC Chairman Rhett White provided the following reports from the RTCC meeting.

**Point Assignment Criteria and Methodology**

Jeff Smith moved to give final approval to the project scoring criteria and methodology as presented. His motion was seconded by Edward Muzzulin and unanimously passed.

**Project Point Assignment**

Jeff Smith moved to tentatively approve the project list as presented. His motion was seconded by Leroy Spivey and carried unanimously.

It is noted that Camden County chose to allocate their geographic equity points to their Regional project under duress and objects to removal of originally selected project by the SPOT office.

**STC Resolution**

Jack Shea moved to approve a resolution to reinstate the road networks noted on the Strategic Highway Corridors adopted by the NC Board of Transportation in 2004. His motion was seconded by Michael McLain and carried unanimously.

**Bylaws Approval**

 A motion to approve the ARPO Bylaws as presented was made by Jack Shea, seconded by Jeff Smith and unanimously carried.

**Dare County resolution**

Jack Shea reported that in April 2014 the First Flight High School Civics class presented their class project to the Dare County Board of Commissioners. The project identified certain safety improvements on Highway 345. Due to the nature of the project the Board of Commissioners adopted a resolution asking that those highway safety improvements on Highway 345 be included in the Dare County Comprehensive Transportation Plan (CTP).

**Public comment**

Chairman Griffin opened the floor for public comments and there being no comments closed the floor.

**Other Business**

It was determined that the next RPO meeting will be held in Chowan County, hosted by Jeff Smith. A tentative date of August was agreed upon. Notification of a definite date and time will be forthcoming.

**Adjournment**

There being no further business to conduct, Chairman Griffin declared the meeting adjourned at 2:00.