**Minutes of the Technical Coordinating Committee (TCC) Meeting**

**July 22, 2015**

**11:00 a.m.**

The July 22, 2015 TCC meeting held at the John Wood Foreman Center in Elizabeth City, NC was opened and called to order by RTCC Chairman Rhett White at 11:00 a.m.

**Roll Call**It was determined a quorum was present with the following TCC members in attendance: Chairman Rhett White, Town of Columbia; Donna Creef, Dare County; Greg Loy, Town of Kill Devil Hills; Donna Godfrey, Perquimans County; John Stockton Town of Kitty Hawk; Dan Porter, Camden County; Dan Scanlon, Currituck County; Bill Rich, Hyde County; Andy Garman, Town of Duck; Shelley Cox, Pasquotank County; Kaitlen Alcock, City of Elizabeth City; J.D. Melton, Town of Creswell; Natalie Rountree, Gates County; Erin Burke, Town of Manteo; Wes Haskett, Town of Southern Shores

DOT representatives present: Malcolm Fearing, Gretchen Byrum, Sterling Baker and Jerry Jennings

Ferry Division representatives present: Ed Goodwin

**Agenda Approval**

Chairman White called for a motion to accept the agenda as presented. A motion to accept the agenda was made by Shelley Cox, seconded by Wes Haskett, and unanimously carried.

**Approval of April 22, 2015 TCC Minutes**

Chairman White called for a motion to accept the minutes with a revision that Wes Haskett did not attend the April 22, 2015 meeting. A motion to adopt the minutes with the revisions was made by Shelley Cox, seconded by Wes Haskett, and unanimously carried.

**Gates County CTP**

Transportation Planning Branch Engineer, Nazia Sarder, provided a brief overview of the major recommendations forth Gates County CTP. Chairman White called for a motion. Bill Rich made a motion to recommend endorsement of the Gates CTP. His motion was seconded by Shelley Cox and with no discussion, the motion carried unanimously.

**Washington County CTP**

Transportation Planning Branch Engineer, Hemal Shah, provided a brief overview of the major recommendations for the Washington County CTP. Chairman White called for a motion. JD Melton made a motion to recommend endorsement of the Washington County CTP. His motion was seconded by Donna Creef and with no discussion, the motion carried unanimously.

**Methodology discussion**

Angela Welsh provided a brief review of the P3.0 methodology and stated that the methodology did not have to be revised but we could do so if we wanted to. She also stated, during the P3.0 process, some MPO’s and RPO’s inserted language into their methodology regarding justification/rationale for deviating from the TAC adopted and SPOT office approved local point assignments and she had inserted similar language into the draft methodology for the Boards consideration. She went on to say during the P3.0 process, workgroups to draft the methodology, were held around the region for TCC and TAC members. She stated if it was the desire of the Board, we could hold the workshops again. Chairman White called for a motion and it was consensus that Ms. Welsh set up 3 meeting dates around the region for TCC and TAC members to develop the methodology for the P4.0 process.

**Regional Bicycle website**

Ms. Welsh stated the TAC had approved the FY 2015-2016 Planning Work Program in April which included developing a Regional Bicycle website. She went on to say, she has been speaking to NCDOT Bike and Pedestrian Division Director, Lauren Blackburn, about a possible partnership to develop the site. She stated she would like to start a Bicycle and Pedestrian committee of ARPO TCC and TAC members to help with the project and be the liaison for their communities to the ARPO Boards. She said she will be working with Lauren Blackburn to develop a project scope and will have more information on the project at the TCC and TAC October meetings. Ms. Welsh stated the project has evolved a bit since it was approved by the TAC in the Planning Work Program and she wanted to know if the TCC and TAC boards approved of the partnership with the NCDOT Bike and Pedestrian Division. Chairman White called for a motion and it was consensus that Ms. Welsh continue to work with the NCDOT Bicycle and Pedestrian Director on a scope of work to be provided to the TCC and TAC Boards at our October meetings.

**P4.0 project list**

Ms. Welsh stated she has been working with all of the ARPO member counties and municipalities regarding projects for the P4.0 cycle. She said the MPO’s and RPO’s are required to hold a 30 day public comment period for the project list before it is given final approval by the TAC. Today, she is seeking tentative approval on the project list and will need to work with Currituck County on a Bicycle and pedestrian project which is currently on the list as well as an airport project they may want to add. After discussion, Chairman White called for a motion. Dan Porter made a motion to tentatively approve the P4.0 project list and have Ms. Welsh work with Currituck County on their two projects. His motion was seconded by Dan Scanlon and unanimously carried.

**Connect NC Bond initiative**

Ms. Welsh explained while Governor McCrory’s Connect NC Highway bond initiative does not include any new Highway construction projects in the ARPO region, it does include a US17 project in Martin and Beaufort counties. The cost of the project is $72 million dollars. She stated since the ARPO was a regional transportation board, if they would like to consider a resolution supporting the Connect NC Highway bond. Chairman White called for a motion. Bill Rich made a motion to support a resolution in support of the Connect NC Highway Bond. His motion was seconded by Dan Scanlon and unanimously carried.

Chairman White opened the floor for public comments and there being no public comments closed the floor.

With no further business to discuss, Chairman White asked for a motion to adjourn the meeting. Greg Loy made a motion to adjourn the meeting. His motion was seconded by Wes Haskett.

**Presentations**

**NCDOT Transportation Planning Branch Report**

Nazia Sarder gave a brief update on Comprehensive Transportation Plans (CTP) work in the ARPO region.

**Division 1 Report**Gretchen Byrum gave an update on NCDOT projects in the ARPO region and Jerry Jennings provided a presentation on the Bonner Bridge project. Malcolm Fearing provided an update on discussions at Board of Transportation meetings, the P4.0 process and the Bonner Bridge project and Ed Goodwin provided an update on the passenger ferry feasibility study.

**ARPO Director Report**

Angela Welsh gave a brief update on the P4.0 process.

**Minutes of the Technical Advisory Committee (TAC) Meeting**

**July 22, 2015**

**1:00 p.m.**

**Call to Order**The July22, 2015 TAC meeting held at the John Wood Foreman Center in Elizabeth City, NC was opened and called to order by TAC Chairman Lloyd Griffin at 1:00 p.m.

**Roll Call**

It was determined a quorum was present with the following TAC members in attendance: Chairman Lloyd Griffin, Pasquotank County; Jeff Smith, Chowan County; Larry Lawhon, Town of Southern Shores; Wally Overman, Dare County; Edward Muzzulin, Perquimans County; Matt Peeler, Perquimans County; Vance Aydlett, Currituck County; Michael McLain, Camden County; Gary Perry, Town of Kitty Hawk; Bill Sexton, Washington County; Malcom Fearing, Board of Transportation; Ray Donnelly, City of Elizabeth City and Brandy Rheubottom, Kill Devil Hills.

**Agenda Approval**

Chairman Griffin called for a motion to accept the agenda as presented. Jeff Smith made a motion to amend the agenda and add the drafting of a letter thanking Governor McCrory, Secretary Tata and the Director of the Southern Environmental Law Center for the settlement agreement regarding the Bonner Bridge. His motion was seconded by Bill Sexton and unanimously carried.

**Approval of April 22, 2015 TAC Minutes**

Chairman Griffin called for a motion to accept the minutes as presented. A motion to adopt the minutes as presented was made by Jeff Smith, seconded by Ed Muzzulin, and unanimously carried.

**Gates County CTP**

Transportation Planning Branch Engineer, Nazia Sarder, provided a brief overview of the major recommendations forth Gates County CTP. Chairman Griffin called for a motion. Wally Overman made a motion to recommend endorsement of the Gates CTP. His motion was seconded by Bill Sexton and with no discussion, the motion carried unanimously.

**Washington County CTP**

Transportation Planning Branch Engineer, Hemal Shah, provided a brief overview of the major recommendations for the Washington County CTP. Chairman Griffin called for a motion. Bill Sexton made a motion to recommend endorsement of the Washington CTP. His motion was seconded by Vance Aydlett and with no discussion, the motion carried unanimously.

**Methodology discussion**

Angela Welsh provided a brief review of the P3.0 methodology and stated it was the desire of the TCC Board that Ms. Welsh set up 3 meeting dates around the region for TCC and TAC members to develop the methodology for the P4.0 process. Chairman Griffin called for a motion. It was consensus that Ms. Welsh set up 3 meeting dates around the region for TCC and TAC members to develop the methodology for the P4.0 process.

**Regional Bicycle website**

Ms. Welsh stated that it was TCC consensus that continue to work with the NCDOT Bicycle and Pedestrian Director on a scope of work to be provided to the TCC and TAC Boards at TCC and TAC October meetings. Chairman Griffin called for a motion and it was consensus that Ms. Welsh set up 3 meeting dates around the region for TCC and TAC members to develop the methodology for the P4.0 process.

**P4.0 project list**

Ms. Welsh stated the TCC made a motion to tentatively approve the P4.0 project list and have Ms. Welsh work with Currituck County on their two projects still outstanding. Chairman Griffin called for a motion. Dan Porter made a motion to tentatively approve the P4.0 project list and have Ms. Welsh work with Currituck County on their two projects. His motion was seconded by Dan Scanlon and unanimously carried.

**Connect NC Bond initiative**

Ms. Welsh explained the TCC unanimously approved a motion to draft a resolution in support of the Connect NC Highway Bond. Chairman Griffin called for a motion. Vance Aydlett made a motion to have Ms. Welsh draft a resolution in support of the Connect NC Highway Bond. His motion was seconded by Bill Sexton and unanimously carried.

**Bonner Bridge letter**

The TAC Board discussed having Ms. Welsh draft a letter to Governor McCrory, Secretary of Transportation Tata and the Director of the Southern Environmental Law Center thanking them for reaching a settlement on the Bonner Bridge issue. Chairman Griffin called for a motion. Jeff Smith made a motion to have Ms. Welsh draft a letter thanking governor McCrory, Secretary Tata and the Director of the Southern Environmental Law Center thanking them for reaching a settlement on the Bonner Bridge issue. His motion was seconded by Vance Aydlett and unanimously carried.

**Public Comments**

Chairman Griffin opened the floor for public comments and there being no public comments closed the floor.

**Other Business**

It was determined that the October 21, 2015 RPO meeting will be held in Manteo.

**Adjournment**

There being no further business to conduct, Chairman Griffin declared the meeting adjourned at 2:20 p.m.

Respectfully submitted,

Angela Welsh, Secretary

ARPO Director