

**Minutes of the
Northeastern Workforce Investment Consortium
January 20, 2011
6:30 p.m.**

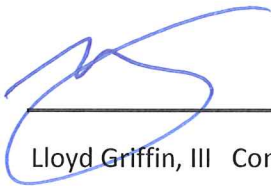
- I. Lloyd Griffin, Chairman of the Northeastern Workforce Investment Consortium (the Consortium), opened the meeting held at the Albemarle Commission on January 20, 2011 at 6:30 p.m.
- II. The presence of a quorum was determined with seven Consortium members present: Lloyd Griffin, Richard Johnson, Tammy Miller-White, Graham Twine, Sharon Spencer, Fred Swain, and Tracey Johnson. Absent were Michael McLain and John Rorer. Guests included Bert Banks, Wendy Jewett, Dawn Kent and Meagan O'Neal.
- III. **Graham Twine made a motion** to approve the minutes from the November 18, 2010 meeting. **Sharon Spencer seconded this motion**, and it was carried unanimously.
- IV. Budget Report- Dawn Kent, the NWDB Finance officer, gave a brief explanation of the budget sheets included in the board packet. She said it was a quick spreadsheet that is used on a day-to-day basis. The information included could be changed if needed. Sharon Spencer asked if Mrs. Kent could add a percent expended column, and then be able to see the main, more detailed spreadsheet more often. Tracey Johnson liked the detail of the main spreadsheet better, but is fine with either, as long as there is fiscal control. Tammy Miller-White indicated that she was fine with the simpler spreadsheet, but would like to see the detailed spreadsheet periodically. She also wanted to know when the proposed budget for next year would be out. Graham Twine and Fred Swain didn't have any problems with the budget sheets handed out. Ms. Jewett then gave a brief explanation about the extra grants that allow NWDB to have more projects for participants. She stated the people appointed to the Board greatly affect which and how many extra grants are sought.
- V. County private sector member update- There was a brief discussion about the appointees with only one county not filled,
- VI. Consortium Appointments- Based on the information given to Ms. Jewett from Consortium members, **Tracey Johnson made a motion** to approve Richard Newman of Newman Seafood (private sector Hyde). **Sharon Spencer seconded this motion**, and it was carried unanimously. Next, **Tammy Miller-White made a motion** to approve Zack Bray of Albemarle EMC (private sector Perquimans). **Tracey Johnson seconded this motion**, and it was carried unanimously.

After a brief discussion about the two candidates for organized labor, **Richard Johnson made a motion** to approve Dave Carol from Dare County. **Tracey Johnson seconded this motion**, and it was carried unanimously. A discussion followed about the two vacant community based organizations. Fred Swain stated that he could find someone to appoint before the next meeting for Tyrrell County. **Sharon Spencer made a motion** to pre-approve Mr. Swain's nomination to fill the position. **Richard Johnson seconded this motion**, and it was carried unanimously. Tammy Miller-White was asked about the Perquimans County appointment. She stated that the Chamber did not want to appoint anyone that was not a member of the Chamber, and that

Arlene Yates was the name that kept coming up. Ms. Jewett said she sent a letter to the Commissioners informing them of what the State said, and Mr. Griffin pointed out that the decision was made when they first started dissolving the board to not re-appoint anyone who was on the old board. Tammy Miller-White stated that she would like to see this decision in writing. In order to get a new appointment, Mr. Griffin stated she really needs to sit down with her Chamber and push for them to make a decision.

- VII. NWDB Bylaws- A different option has been submitted for the Consortium for appointments. Now the Consortium has the option to appoint all members if the different counties do not make the decision in a timely manner. Tammy Miller-White does not like this idea and says they must think of the implications of this decision. Richard Johnson thinks that this idea will help keep the Consortium on a timeline and get the board done if there are no nominations. He suggested that Dwight add a timeline into the bylaws about this issue before the next meeting. Fred Swain stated that the Consortium shouldn't have to beg the counties to find an appointment. A discussion followed about any other changes in the bylaws, and none were found, but it they would be reviewed again at the next meeting. It was decided that three members of the consortium would act as the Youth Contracts Review Committee. The meeting was adjourned.

The next meeting is scheduled for February 17, 2011 at 6:30p.m.



Lloyd Griffin, III Consortium Chairman

June 14, 2011

Date