

**Minutes of the
Northeastern Workforce Development Board
January 17, 2012
6:00 p.m.**

- I. **Call to Order/ Quorum-** Chairman Chalker called the meeting to order and determined there was a quorum with 11 Board members present. Members present: John Bassett, Zach Bray, Dave Carroll, Clay Carter, Steve Chalker, Kandi Deitemeyer, Ramona Gilbert, Jack Hughes, Donna James-Whidbee, Patsy Jones, Jerry Rhodes, Lee Scripture and Karen Wright. Partners present: Kenny Kee, Wade Denny, Jane Morrow, Judy Bonner, Jennifer Polk and Regina Ford. NWDB staff present: Wendy Jewett, Dawn Kent, Karen Gilbert, Meagan O'Neal, Dave Whitmer and John Stolarczyk.
- II. **Welcome-** Chairman Chalker welcomed everyone and asked that guests introduce themselves so everyone knew who was present.
- III. **Approval of Consent Agenda-** Chairman Chalker asked that the discussion about Turning Point WDB be tabled until the next meeting because of other presentations and time. He also asked to switch the Youth Report and Strategic Planning Committee presentation. **Mr. Carroll made a motion** to approve the consent agenda. **Dr. Deitemeyer seconded this motion** and it was carried unanimously.
- IV. **Old/Unfinished Business-** None
- V. **Reports- Youth Report:** Ms. Jewett updated the Board about the Youth Council Chair, Jon Rissmiller, resigning. Zach Bray, member of the YC, has volunteered to step up, if the board should approve. **Mr. Scripture made a motion** to approve Zach Bray as Youth Council chair. **Mr. Hughes seconded this motion** and it was carried unanimously. Ms. Jewett then informed the Board that the Youth Council position for "parent of a youth" could be filled by Patty Jones if the Board approved. **Mr. Rhodes made a motion** to approve Patty Jones as the "parent of a youth" for the Youth Council. **Mr. Carter seconded this motion** and it was carried unanimously.

Strategic Planning Committee: Ms. Morrow, the moderator for the Strategic Planning/Leadership Committee, made a presentation about the future of the Board and the direction the Committee would like to go. In order to move forward, Ms. Morrow stated the Committee had discussed establishing two new Committees. The Marketing Committee would help address the visibility problem of the NWDB; increase brand recognition and help construct a rollout plan. **Mr. Carroll made motion** to approve the creation of a marketing committee. **Mr. Hughes seconded this motion** and it was carried unanimously. The second committee proposed was to establish an Economic Development Committee, which would develop critical economic partnerships in the region help in order to integrate NWDB resources. **Mr. Hughes made a motion** to approve the creation of the Economic Development Committee. **Mr. Carroll seconded this motion** and it was carried unanimously. Board members not present will be emailed about information pertaining to these committees and will have an opportunity to be part of them.

Ms. Morrow also provided a power point presentation about job growth and sectors in our region. There was a discussion about how to help employers meet their goals with potential employees.

This included percentages of jobs and opportunity and also resources such as Career Readiness Certifications (CRC).

Staff Reports: Q&A- Ms. Jewett addressed concerns regarding returning funding to the state.


Finance Report: Ms. Kent answered several questions about the carry forward percentages on the report. There was no further discussion.

VI. New Business- *Report on Turning Point WDB:* Tabled until the next meeting.

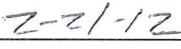
VII. Other Business/ Announcements- Mr. Kee from ESC in Dare made an announcement that the new Lowes in Dare County had posted Department Head listings for 5 days and on January 29 all other positions would open for applications.

Dr. Deitemeyer made a motion to adjourn the meeting. **Mr. Hughes seconded this motion** and it was carried unanimously.

The next meeting is scheduled for February 21, 2012 at 6:00 p.m.



Acting Chairman- Bobby Hanig



Date