

**Minutes of the Rural Technical Coordinating Committee (RTCC) Meeting**  
**April 26, 2017**  
**11:00 a.m.**

**Call to Order**

The April 26, 2017 RTCC meeting was held at the College of the Albemarle Culinary Arts Building, in Edenton, NC and was opened and called to order by RTCC Chairman Rhett White at 11:07 a.m.

**Roll Call**

It was determined a quorum was present with the following TCC members in attendance: Chairman Rhett White, Town of Columbia; Michael Brillhart, Camden County; Kevin Howard, Chowan County; Dan Scanlon, Currituck County; Donna Creef, Dare County; Natalie Rountree, Gates County; Bill Rich, Hyde County; Frank Heath, Perquimans County; Curtis Potter, Washington County; Andy Stewart, Town of Kitty Hawk; Joe Heard, Town of Duck; Kaitlen Alcock, City of Elizabeth City; Wes Haskett, Town of Southern Shores; J.D. Melton, Town of Creswell; Jerry Jennings, NCDOT Division 1

**Agenda Approval**

Chairman White called for a motion to approve the agenda. A motion to approve was made by Donna Creef and seconded by Bill Rich, and unanimously carried.

**Approval of January 25 , 2017 RTCC Minutes**

Chairman White called for a motion to accept the minutes as presented. A motion to approve the minutes was made by Donna Creef; her motion was seconded by Bill Rich, and unanimously carried.

**ARPO Mini-Grant Applications**

The ARPO Director shared information regarding the Mini-Grant Application which had been received. It was reported that one mini-grant application was received from the Town of Manteo in the amount of \$1,120 and one from the City of Elizabeth City, Parks & Recreation Department in the amount of \$3,785. Both mini-grants application requests were for printing and folding Bike and Pedestrian Maps. It was noted that there is \$16,000 available for the approval/funding of mini-grants. A motion to approve both mini-grant applications was made by Natalie Rountree; her motion was seconded by Joe Heard, and unanimously carried.

**NCGA Legislation**

The ARPO Director shared the North Carolina General Assembly Update. She stated that the first piece of legislation is the RTPO/Establish Attendance Policy. The ARPO Director shared staff concerns with the bill. The ARPO Director shared the second piece of legislation, Transportation Megaproject Funding. It was noted that it appears as if this will be approved by the house. After discussion, a motion was made by Bill Rich to resend the letter agreed to at the January 25, 2017 RTCC meeting to the delegation in Raleigh, in order to restate the RTCC's position on mega project funding; his motion was seconded by Frank Heath, and unanimously carried.

The ARPO Director shared staff concerns with the third piece of legislation, STI/Regional & Division Weighting. Jerry Jennings reported that this does not have a significant impact on the Region. The ARPO Director shared concerns with the fourth piece of legislation regarding Ferry Transportation Authority. It was noted that this piece of legislation does not affect the State Ferry System. It was agreed that the ARPO Director will keep the Board informed of any legislative progress.

### **Project List & Local Input Methodology**

The ARPO Director provided the Board with an explanation of the Methodology. Jerry Jennings provided the DOT perspective and how the DOT will provide more education through the process. A motion was made by Dan Scanlon to tentatively approve the Methodology; his motion was seconded by Frank Heath, and unanimously carried. The ARPO Director discussed the Project List. It was agreed that two informational meetings will be held in June, one north of the sound and one south of the sound, to further discuss the projects. A motion was made by Donna Creef to tentatively approve the project list; her motion was seconded by Bill Rich, and unanimously carried.

### **Public Comments**

Chairman White opened the floor for public comments and there being no public comments closed the floor.

### **Adjournment**

With no further business to discuss, Chairman White adjourned the meeting at 11:53 pm.

## **Lunch and Presentations**

### **NCDOT Update – Discussion/Presentation**

Malcom Fearing – Presentation

Allan Moran - Introduction

TPB Update

ARPO Update

## **Minutes of the Rural Technical Coordinating Committee (RTAC) Meeting**

**April 26, 2017**

**1:00 pm**

### **Call to Order**

The April 26, 2017 RTAC meeting was held at the College of the Albemarle Culinary Arts Building, in Edenton, NC and was opened and called to order by RTAC Chairman Lloyd Griffin at 12:50 pm.

### **Roll Call**

It was determined a quorum was present with the following RTAC members in attendance: Chairman Lloyd Griffin, Pasquotank County; Jeff Smith, Chowan County; Bill Sexton, Washington County; Paul Beaumont, Currituck County; Vice-Chairman Leroy Spivey, Tyrrell County; Ben

Simmons, Hyde County; Edward Muzzulin, Perquimans County; Tom White, Camden County; Malcolm Fearing, NCDOT BOT and Allan Moran, NCDOT BOT.

RTAC Non-Voting members in attendance: John Ratzenberger, Town of Nags Head; Tom Bennett, Town of Southern Shores; Lynne McClean, Town of Kitty Hawk.

Alternates in attendance: Patti Kersey, Chowan County;

### **Agenda Approval**

Chairman Griffin called for a motion to approve the agenda. RPO Planner requested that a resolution in support of Alligator River Bridge/US64 project be added to the agenda. A motion to approve the agenda with the addition of the resolution was made by Bill Sexton and seconded by Jeff Smith, and unanimously carried.

### **Approval of January 25, 2017 RTAC Minutes**

Chairman Griffin called for a motion to accept the minutes as presented. A motion to approve the minutes as presented was made by Tom White; his motion was seconded by Jeff Smith, and unanimously carried.

### **ARPO Mini-Grant Applications**

The ARPO Director shared information regarding the Mini-Grant Application which had been received. It was reported that one mini-grant application was received from the Town of Manteo in the amount of \$1,120 and one from the City of Elizabeth City, Parks & Recreation Department in the amount of \$3,785. Both mini-grants application requests were for printing and folding Bike and Pedestrian Maps. It was noted that there is \$16,000 available for the approval/funding of mini-grants. A motion to approve both mini-grant applications was made by Leroy Spivey; his motion was seconded by Tom White, and unanimously carried.

### **NCGA Legislation**

The ARPO Director shared the North Carolina General Assembly Update. She stated that the first piece of legislation is the RTPO/Establish Attendance Policy. The ARPO Director shared staff concerns with the bill. The ARPO Director shared the second piece of legislation, Transportation Megaproject Funding. It was noted that it appears as if this will be approved by the house. It was noted that staff restate the RTAC's position on mega-project funding, and an RPO or Division 1 individual be appointed to the working group, to the delegation in Raleigh. After discussion, a motion was made by Jeff Smith to resend the letter agreed to at the January 26, 2017 restating the RTAC's position to the delegation in Raleigh; his motion was seconded by Tom White, and unanimously carried.

The ARPO Director shared staff concerns with the third piece of legislation, STI/Regional & Division Weighting. Jerry Jennings reported that this does not have a significant impact on the Region. The ARPO Director shared concerns with the fourth piece of legislation regarding Ferry Transportation Authority. It was noted that this piece of legislation does not affect the State Ferry System. It was noted that the ARPO Director will keep the Board informed of any legislative progress.

### **Project List & Local Input Methodology**

The ARPO Director provided the Board with an explanation of the Methodology. Jerry Jennings provided the DOT perspective and how the DOT will provide more education through the process. A motion was made by Ben Simmons to tentatively approve the Methodology; his motion was seconded by Leroy Spivey, and unanimously carried. The ARPO Director discussed the Project List. It was agreed that two informational meetings will be held in June, one north of the sound and one south of the sound, to further discuss the projects. A motion was made by Leroy Spivey to tentatively approve the project list; his motion was seconded by Ben Simmons, and unanimously carried.

### **ADDITION to AGENDA – Resolution in Support of the Alligator River Bridge/US64 Project**

The RTAC discussed the Alligator River Bridge and US64 project. After discussion, as well as an update and clarification regarding the entire US64 project score, and possible bridge replacement, it was decided that the RTAC would continue to monitor the traffic on US 64 through updates from the Division 1 Engineer.

### **Public Comments**

Mr. Griffin opened the floor for public comments and there being none, closed the floor.

### **Adjournment**

With no further business to discuss, Chairman Griffin adjourned the meeting at 1:30 pm.

Respectfully Submitted,

Sandra Powers  
Albemarle Commission  
Program Administrative Coordinator

For

Angela Welsh, Secretary  
ARPO Director