

## Minutes of the Rural Technical Coordinating Committee (RTCC) Meeting

April 17<sup>th</sup>, 2019

10:00 a.m.

### **Call to Order**

The April 17<sup>th</sup>, 2019 RTCC meeting was held at the Albemarle Commission Building, in Hertford, NC and was opened and called to order by RTCC Chairman Rhett White at 10:06 a.m.

### **Roll Call**

It was determined a quorum was present with the following RTCC members in attendance:

Chairman Rhett White, Town of Columbia; Phil Geary, NCDOT-TPB; Jerry Jennings, NCDOT Division 1; Brooks Braswell, NCDOT Division 1; Dan Porter, Camden County; Ben Stikeleather, Currituck county; Shelley Cox, Pasquotank County, Andy Stewart, Kitty hawk; Bill Rich, Hyde county; Frank Heath, Perquimans County; Kellen Long, Elizabeth City; Wes Haskett, Southern Shores; Curtis Potter, Washington County.

### **Agenda Approval**

Chairman White called for a Motion to approve the agenda as written. A Motion to approve the agenda was made by Curtis Potter, Washington County, and seconded by Frank Heath, Perquimans County. The Motion carried unanimously.

### **Approval of January 23, 2019 Minutes**

Chairman White called for a motion to accept the minutes as presented. A Motion to approve the minutes Shelly Cox, Pasquotank County, and seconded by Kellen Long, City of Elizabeth City. The Motion carried unanimously.

### **FY 2019-2020 Planning Work Program Approval**

Director Welsh stated the Planning Work Program was reviewed at the January 23<sup>rd</sup>, 2019 meeting. Director Welsh stated the work for Safe Routes to School Program grant was added since the RTCC reviewed the PWP in January. She stated the Safe routes to Schools program was ending and the RTAC passed a resolution recently asking the federal government to continue to fund the program. The State took over the program and offered the program as a grant opportunity. The Albemarle Commission applied for the grant, however, the RPO will be administering the grant. We have not yet heard if we have been awarded the grant at this time. If we are awarded, the work has been placed in the planning work program.

A Motion to adopt the FY 2019-2020 Planning Work Program as presented was made by Wes Haskett, Town of Southern Shores, and seconded by Curtis Potter, Washington County. The Motion carried unanimously.

### **ARPO Mini-Grants Approval**

Director Welsh discussed the Town of Duck applied for \$5,648 to print 30,000 copies of their brochure. The brochure features information about Duck Trail, Soundside Boardwalk and pedestrian and bicycle facility information. The total printing cost is \$7,060 but the Town of Duck offered to contribute \$1,412,

which is a 20% match, but a match is not required. She went on to say the Town of Duck was the only applicant for the grant.

A Motion to approve the full amount of \$7,060.00 was made by Andy Stewart, Town of Kitty Hawk, and seconded by Shelly Cox, Pasquotank County. The Motion carried unanimously.

#### **P6.0 Project List and methodology Approval**

Director Welsh discussed creation of the project list and scoring methodology. Scoring will begin again in November or December of this year. She explained the project list was compiled through workshops and by email correspondence from the local governments in the RPO region. She stated some projects had been deleted and new projects added. She went on to explain the spreadsheet incorporated in the agenda package and she stated “carryover” projects are automatically resubmitted and some projects are already programmed in the STIP so they will not show up on the list. Dare County has a pedestrian sidewalk project that has some local funds in Hatteras. Andy Stewart stated Kitty Hawk wanted to add a sidewalk along NC 12 from West Kitty Hawk Rd to Bird Street. Director Welsh stated If the project list is tentatively approved, it will go out for public comment in the beginning of May for one month. She went on to say the Methodology has not changed; the only change is the actual dates of when things will be done.

A Motion to Tentatively Approve the ARPO Methodology was made by Shelley Cox, Pasquotank County, and seconded by Ben Stikeleather, Currituck County. The Motion carried unanimously.

A Motion to Tentatively Approve the project list with the Kitty Hawk project addition was made by Andy Stewart, Town of Kitty Hawk, and seconded by Kellen Long, City of Elizabeth City. The Motion carried unanimously.

#### **Providence Road Bridge Approval**

Kellen Long from, Elizabeth City discussed the Providence Road bridge project that had been proposed by the City of Elizabeth City. She stated the bridge goes to the Oxford Hight’s Subdivision, which floods with any big rain event, and the bridge will be underwater. The bridge is very old and is a major project Elizabeth City’s Utility Department has been looking at replacing.

Jerry Jennings with NCDOT stated the NC DOT has a municipal bridge replacement program, which allows federal funding for replacement of bridges that are on municipal systems not on the NCDOT system. This bridge can be added to the STIP. The city would have to pay the local match and the federal funds would be used for a portion of the project. This was discussed to be added to the STIP at the last Board of Transportation meeting and will be considered for approval at the Board of Transportation meeting.

A Motion to approve the request to add the bridge to the STIP was made by Frank Heath, Perquimans County, and seconded by Dan Porter, Camden County. The Motion carried unanimously.

#### **Public Comments**

Chairman White opened the floor for public comments and there being no public comments, he closed the public comments and opened the meeting up to comments by the Board members.

#### **Comments**

Chairman White thanked NCDOT for their part on the North Road Street project in Tyrrell County.

Catherine Peele discussed the passenger Ferry construction being delayed and discussed how they are looking at a leasing option for the summer season.

### **Adjournment**

The meeting was adjourned at 10:28 a.m.

### **Presentations**

#### **NCDOT Update:**

Brooks gave the NCDOT project update. He went through the highlights of projects in the works.

Jerry Jennings mentioned the new bridge over the Oregon Inlet and how they are focusing on the demolition of the old bridge. He stated the work over a three-span area in the deep water, of the new bridge, is commencing in order to address the current navigation challenges. They are hopeful in the next couple weeks the three span section will be clear so navigation will improve, then demo work will move north.

#### **TPB Update:**

Beshad Norwozi provided an update on the NC Moves 2050 plan.

#### **Ferry Division Update:**

Sterling discussed how they are trying to work with the contractor to get the new passenger ferry built and the new vessels they are adding to the fleet.

#### **ARPO Update:**

Director Angela Welsh stated as member of the NCARPO Legislative committee she is following the transportation legislation moving through the general assembly.

## **Minutes of the Rural Transportation Advisory Committee (RTAC) Meeting**

**April 17, 2019**

**11:00 a.m.**

### **Call to Order**

The April 17<sup>th</sup>, 2019 RTAC meeting was held at the Albemarle Commission Building, in Hertford, NC and was opened and called to order by RTAC Chairman Lloyd Griffin at 11:00 a.m.

## **Roll Call**

It was determined a quorum was present with the following RTAC members in attendance: Chairman Lloyd Griffin, Pasquotank County; Paul Beaumont, Currituck County; Tom White, Camden County; Linda Hofler, Gates County.

RTAC Non-Voting members in attendance: Tom Bennett, Southern Shores; Lynne McClean, Kitty Hawk; James Cahoon, Columbia.

Director Welsh stated although there were only 4 voting members present, the RTAC Board did meet quorum as the RPO Bylaws state if a board member missed 2 consecutive meetings, they are not counted towards quorum.

## **Agenda Approval**

Chairman Griffin called for a Motion to approve the agenda. A Motion to approve the agenda was made by Tom White, seconded by Paul Beaumont. The Motion carried unanimously.

## **Approval of January 23, 2019 RTCC Minutes**

Chairman Griffin called for a Motion to accept the minutes as presented. A Motion to approve the minutes was made by Paul Beaumont, and seconded by Linda Hofler. The Motion carried unanimously.

## **FY 2019-2020 Planning Work Program Approval**

Board Member Rhett White advised this was recommended for approval during the RTCC Board Meeting.

A Motion to approve the FY 2019-2020 planning work program as presented to the RTCC was made by Tom White, seconded by Paul Beaumont. The Motion carried unanimously.

## **ARPO Mini-Grants Approval**

Director Welsh discussed only having one application this year from the Town of Duck. The Town of Duck asked for \$5,648 to print 30,000 copies of their brochure and they were going to contribute \$1,412 as a 20% match. The RTCC decided to give Town of Duck the complete amount of \$7,060. Chairman Griffin asked how much money was left in budget item. Director Welsh advised the amount left was \$10,000.

A Motion to approve the full amount of \$7,060.00 as recommended by the RTCC was made by Paul Beaumont, and seconded Linda Hofler. The Motion carried unanimously.

## **P6.0 Project List and Methodology Approval**

Director Welsh discussed the P6.0 Project List. She advised the RTCC tentatively approved the Methodology and tentatively approved the project list with the addition of a multi-use path project in Kitty Hawk. In September the project list and Methodology will be presented for final approval.

A Motion to Tentatively Approve the Methodology was made by Linda Hofler and seconded by Paul Beaumont. The Motion carried unanimously.

A Motion to Tentatively Approve the project list with Kitty Hawk project addition was made by Tom White and seconded by Linda Hofler. The Motion carried unanimously.

**Providence Road Bridge Approval**

Chairman Griffin asked how this would be funded. Jerry Jennings advised this would be funded through the STIP through the municipal bridge replacement program. This should be added during the next board of transportation meeting.

A Motion to approve the Providence Road Bridge be added to the STIP was made by Linda Hofler and seconded by Tom White. The Motion carried unanimously.

**Public Comments**

None.

**Adjournment**

With no further business to discuss, Chairman Lloyd Griffin adjourned the meeting at 11:30 a.m.

Respectfully Submitted,

Ashley Stallings

Albemarle Commission

Administrative & Benefits Coordinator

For

Angela Welsh, Secretary

ARPO Director